

# STUDENT CONTRACT

**NOTE: The following is a sample contract and is subject to change – please be familiar with this document PRIOR to class but be flexible as the copy you receive on the first class session may be slightly different. Thank you.**

Following instructions (either oral or written) is paramount to your success as a future firefighter. Not properly following instructions on the fireground or emergency scene can lead to the death or serious injury of a fellow firefighter, a citizen and/or yourself. Learning to follow instructions in this class will help you be a successful firefighter; an asset to yourself, your crew, and the citizens you provide service to.

I agree to abide by all of the requirements set forth in the course syllabus that was handed out on the first day of class, including (but not limited to) the following items:

- **Quizzes are completed and submitted online ONLY, and are due at 5:00 pm on the day of class (for Monday night sessions that begin at 6:00 pm).**
- **Homework is completed and submitted online ONLY, and is due by 11:59 pm on Sunday, the day before class (for Monday night sessions that begin at 6:00 pm).**
- **All other assignments, projects, etc. are due at 6:00 p.m. at the start of class.** Showing up late to class and turning in an assignment after 6:00 p.m. may result in your not receiving full credit for that assignment. If you show up on time you are assumed to have your required assignments with you at that time. No points will be given for homework, assignments, projects, etc. not turned in after the class for the day ends.
- I will show up to class by 6:00 p.m. so that I am not a disruption to the rest of the class or the instructor. The Midterm and Final exams are given at 6:00 p.m.; If I arrive after the start of the Midterm and/or Final, I may not be allowed to take the test – thus being disqualified from the rest of the class.
- All assignments and any paperwork submitted MUST be stapled if more than one page. **As soon as you walk into the class, please turn in any required assignments onto the instructor's desk in the front of the room, or on the table near the front door.**
- I understand NO make-up quizzes will be given.
- The trade article is due no later than the fifth class session (fifth Monday). The trade article must be from a fire service related trade / technical publication, **not** from a general circulation newspaper such as the San Francisco Chronicle. Fire service magazines will be made available to all students. Failure to turn in a trade article will result in your having to withdraw from the class with a "W."
- The rough draft of the group project MUST be turned in by the date requested. Failure to turn in the rough draft will result in your having to withdraw from the class with a "W."

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- I may be dropped from the class if I miss 2 classes in a row, or 12 total hours. Time lost due to excessive tardiness or leaving the class early (unexcused) may count toward the 12 total hours.
- I will be dropped from the class if I do not show up at the first class meeting. This is necessary to make room for the students that do show up and want to add in to them. It is not fair to those folks wanting to add in to have to wait a week to see if there will be an open spot or not.
- I will be dropped from the class if I show up at the first class session, but then miss the second class session.
- If I am given an add number by the instructor, I have no more than 48 hours from the end of the first class session to enroll in this class. Since class ends at 10 p.m. on Monday, you have until 10 p.m. on Wednesday, two days later, to utilize your add number. If you have problems using the add number, you need to contact the instructor a.s.a.p. Failing to contact the instructor by 10 p.m. on Wednesday will result in your not being able to use the add number and your not being able to continue in the class.
- I may be dropped from the class if I am late for the midterm, if I do not show up to take the midterm examination, or if I do not receive a passing score on the midterm.
- I will turn off my cellular phone when I am in the Fire Technology 50 class, so as to not disrupt the class. I understand that I will be given a verbal warning for failing to do so on the first occasion, and that on the second occasion; I will receive a written warning that will go in my class file. On the third occasion, I face being dropped from the class for failure to follow directions.
- I agree to be mature and take responsibilities for my actions and not make excuses for why I did not complete something or why I failed to follow instructions.
- I understand that I must have a class average of at least 70% (on your quizzes) to be able to take the midterm.
- I will take my hat (or other item covering my head) off while in class, nor will I wear sunglasses while in class.
- I understand that I must abide by the College rules regarding plagiarism and cheating. If I am caught cheating or plagiarizing anything, I will no longer be allowed to continue in the class.  
**CHEATING AND/OR PLAGIARISM WILL NOT BE TOLERATED!**

Print your name: \_\_\_\_\_ Date: \_\_\_\_\_

Sign your name: \_\_\_\_\_