



FIRE DEPARTMENT SANTA CLARA COUNTY

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AN ANNOUNCEMENT OF A VOLUNTEER OPPORTUNITY EMERGENCY RESPONSE VOLUNTEER RECRUIT

Submission Deadline: Sunday, June 30, 2019 at 2000 hours

*Once the Department has received a sufficient number of qualified submittals, the Department reserves the right to close the announcement at any time without notice.
Interested applicants are encouraged to apply early.*

THE POSITION

The Emergency Response Volunteer Recruit is an entry-level position within the Volunteer Program. The Volunteer Recruit position is primarily a training position. Volunteer Recruits may attend drills, ride-along, and complete sixty (60) hours of agency-specific training. Upon successful completion of the agency-specific training and an associated task book, a Volunteer Recruit may be recommended for promotion to Emergency Response Volunteer Firefighter.

Volunteer Recruits perform a variety of unskilled, semi-skilled, and skilled duties involving training, fire suppression, emergency response, protection of life and property, fire prevention, and other related activities.

Work is performed under close to general supervision depending upon the complexity of the task.

EXAMPLES OF DUTIES

Following completion of sixty (60) hours of agency specific training and position task book, Volunteer Recruits may:

- Respond to fires, emergency medical calls, and other emergency alarms and public service calls as a member of a fire suppression company while on a scheduled ride-along.
- Inspect and perform routine maintenance on rescue equipment, fire apparatus, hydrants, fire hoses, and other support equipment.
- Attend training sessions concerning, but not limited to, subjects such as modern techniques of fire fighting, emergency medical services, hazardous materials, and rescue techniques.
- Provide assistance and information regarding fire and life safety education and other related community service programs to the public.
- Perform general maintenance and upkeep of fire stations, including but not limited to gardening and housekeeping duties.
- Perform other duties as assigned.

VOLUNTEER STANDARDS

Age and Education:

Eighteen years old at time of application and a high school graduate (OR recognized equivalent, such as GED).

Residency:

Volunteers must reside within thirty (30) minutes of a Department fire station. The method for determining time and distance of travel will be accomplished using standard, commonly accessible web-based map services that use Global Positioning Satellite data technology (Google Maps, MapQuest, Apple Maps).

Physical Standards:

- Weight in proportion to height.
- Visual acuity of not less than 20/40 vision in each eye uncorrected with only mild red/green color defects being acceptable.

Knowledge Of:

- CPR and first aid (healthcare provider) for treatment of patients during various medical emergencies.
- Basic techniques on safe and proper use of tools and equipment associated with mechanical and maintenance work.
- Basic principles relating to flammable and combustible materials.
- Basic mechanical principles such as leverage, force, acceleration, friction, etc.
- English grammar, punctuation, and spelling.
- Basic math such as addition, subtraction, multiplication, and division utilizing both whole numbers and decimals.

Ability To:

- Learn firefighting methods and techniques.
- Learn and maintain proficiency in CPR and first aid (healthcare provider) practices and techniques.
- Think and act quickly in emergencies.
- Understand and carry out verbal and written directions.
- Maintain effective working relationships with those contacted in the course of work.
- Work irregular or protracted hours and to respond promptly to call-backs.
- Perform heavy and hazardous physical labor for extended periods.
- Meet and maintain physical standards.

Skill To:

- Work well with others as a team.
- Analyze problems quickly and take appropriate action and/or direction under pressure.
- Effectively interact with various individuals with tact and courtesy.
- Effectively and clearly communicate in both verbal and written formats.
- Work under conditions of zero visibility and temperature variations with various equipment and tools.

Required License:

Possession of a valid state of California driver's license.

Required Certifications:

Applicants must have the following certifications by the time of application:

- Possession and maintain a valid CPR certification (American Heart Association or American Red Cross acceptable) at appointment. AHA Healthcare Professional, Basic Life Support (BLS) will be recertified).
- Either of the following:

A California State Fire Marshal Accredited Firefighter 1 Academy held at either an accredited California Community College that is approved as an Accredited Regional Training Program (ARTP) or an Accredited Local Academy (ALA) hosted by an authority having jurisdiction. For a current list of ARTPs and ALAs, visit the State Fire Training website at: <http://osfm.fire.ca.gov/training/accreditedacademies>

OR

A California State Fire Marshal Firefighter I Certification or out-of-state IFSAC and/or Pro Board Fire Fighter I certification or Department of Defense (DoD) issued Fire Fighter I which includes IFSAC and/or Pro Board seal(s). For more information on Firefighter I reciprocity, please visit the State Fire Training website at: <http://osfm.fire.ca.gov/training/firefighter1>

- California Firefighter Joint Apprenticeship Committee Candidate Physical Ability Test (CPAT) within the twelve (12) months prior to the first day of the agency specific training. For more information on where to obtain your CPAT card, go to: <https://www.fctonline.org/cpat/>

Driving Record, Background Investigation and Live Scan Fingerprint:

If selected for the Volunteer Program, the candidate will be required provide a DMV driving record and successfully complete and pass a background investigation and Live Scan Fingerprint.

THE APPLICATION PROCESS

Interested applicants must apply for the position online by going to www.sccfd.org (under Employment & Careers), or by clicking on the link [HERE](#). If you have not previously done so, you will need to complete an applicant profile. As part of the job submittal, you are required to upload your résumé, CPR certification, and California State Fire Marshal Firefighter I certification or Firefighter I certificate recognized through reciprocity by the California State Fire Marshal, and a copy of your current CALJAC CPAT card in one scanned document where indicated. The submission must be completed by the stated deadline.

Submission deadline: 2000 hours on Sunday, June 30, 2019.

The first 100 qualified applications received will be reviewed and the most qualified candidates will be invited to an oral board interview.

Oral board interviews are tentatively scheduled for the evening of Wednesday, July 31, 2019, the evening of Thursday, August 1, 2019, and on Saturday, August 3, 2019.

A required 60-hour agency specific training will tentatively be conducted on Wednesday evenings from 1800-2100 hours and Saturdays 0800-1700 hours from Wednesday, October 2, 2019 through Saturday, November 2, 2019. All dates and times are subject to change.

For additional information regarding the position or the process outlined herein, please contact Kaycie Piedad at (408) 341-4422.

***The information contained within this bulletin may be modified or revoked without notice
and does not constitute either an expressed or implied contract.
The Department is an Equal Opportunity Employer.***